

Spring 2014 Executive Committee Minutes

May 2, 2014

Meeting start @ 12:18pm

Present: Alan Young, Sue Adamowicz, Jamie Vaudrey, Hilary Neckles, Cindy Delpapa, Wally Fulweiler, John Brawley

- Formal approval of CERF (F13) meeting mins at a later date
- Website
 - Excel spreadsheet of NEERS data still going around
 - Todd Fake is helping us with switching to Wild Apricot for website and registration
 - Needs list of functions to use
 - Just below the membership number to trigger bigger cost – clear out old 1-time members
 - Mobile access – buttons don't work
- Treasurers Report
 - Money stats
 - Checking \$5,177
 - CD \$20,012.46
 - Student Endow CD \$32,019.95
 - Savings \$9,324
 - Meeting stats
 - 51 students, 97 members, 23 nonmembers 3, sponsors
 - 70% pre-reg (3% on last day, 36% last week)
 - 68% pre-registered and fully paid
 - Pre-reg rate: 76% members, 65% students, 70% nonmembers
 - Bank of America divested of us, transferred to Berkshire Bank, Cindy switched to TD
 - Had to pay everything for this meeting up front
 - Possible rate issues?
 - 52 walk-ins, 30% of people attending
 - Paying student rates without paying dues? For students, not for student *members*
 - 2 one-day registrations? Maybe can charge different rates for different days
 - Some people paid for one day but are here longer
- Newsletter
 - Last issue Winter 2013
 - Online e-news quarterly
 - Ideas
 - Students who received prizes write something
 - Use our newsletter for outreach components
 - Recipe column
 - Column specially focused on awards
- Meeting Task Force
 - Identified some problems because we are so successful
 - Switching to non-preferred formats, Friday only student session
 - Less time for lunch and interaction
 - Saturday becoming a lame duck session
 - Document passed around (conference call notes)
 - Banquet?

- Role? Mostly free students?
 - Do we need banquet for social interaction?
 - Awards now moved
 - Currently subsidizing banquet for not only students
- Alan – Annual student research award?
 - Source of funds? Endowment (not making much money), Sea Grant?
 - Size of award? \$250? \$500? \$1000? \$2500
- Fall 2014 Meeting
 - Mike Whitney and Craig Tobias with Jamie Vaudrey, Faith Raymond (student)
 - In CT, at Avery Pt, hotel 5 min drive away, considering banquet options but maybe no banquet
 - Excellent AV in new theater, coffee in student center
- Hilary's last meeting as program chair
 - Target people (organized, likes categories)
 - Ask membership but then talk to them about what it means
- Secretary and Treasurer turnover - One of us needs to stay on so we can desynch the terms again?
- Achievement Award process - We like the current process
- Election or Appointment of Next Student Committee Member
 - Elected position now (by board)
 - We have a current vacancy, Leanna recommended someone?
 - Ask at business meeting
- Update on the Update on Updating Executive Committee Handbook
 - Tabled for more update later, no Steve
- CERF Governing Board
 - Renew anniversary not January
 - Contacting us soon, incorporating more closely with affiliates
 - Don't want to have to pay CERF mgmt. company to do stuff
 - CERF elected board wants to meet more often
 - Figuring out meeting locations and schedule for affiliate presidents
- Agenda for Business Meeting - John

1:09pm adjourn

Spring 2014 Business Meeting

5/2/14, start 5:40pm

- Secretary's report
 - Reviewed and approved meeting minutes from Spring 2013
 - Reviewed Spring Meeting 2013 evaluations
 - Compliments:
 - Warm atmosphere and friendliness
 - Diversity of talks and posters
 - Michele Dionne special session
 - Moderators kept things on schedule
 - Complaints/Suggestions:
 - Hard to see screen from back (too low)
 - Venue too far from downtown
 - Shorter talks (12 mins with 3 mins for questions)
 - Shorter Friday poster session

- Newsletter – request for submissions
- Treasurer's report
 - Finances
 - Checking \$5,177
 - CD \$20,012.46
 - Student Endow CD \$32, 019. 95
 - Savings \$9, 324
 - Thank you to sponsors
 - Attendance Stats
 - 51 students, 97 members, 23 nonmembers 3, sponsors
 - 70% pre-reg (3% on last day, 36% last week)
 - 68% pre-registered and fully paid
 - Pre-reg rate: 76% members, 65% students, 70% nonmembers
 - Raffle tix still available
 - Sign up for the boat trip
 - Birding walk Saturday morning w/ Robert
 - Recycle name badges (46% return rate at last meeting)
 - Dancing at Gulu Gulu, Stickleback Award Peter Larsen will be watching
- Secretary and Treasurer report accepted
- Communications Committee
 - Update on the newly revamped NEERS website – need more photos
 - Issue raised with scrolling down to find meeting program
 - Going with a new membership and registration database
- CERF Governing Board
 - Anniversary membership
 - New phase (4 yr process) of developing strategic plan (Pres-Elect Robert Twilley)
- Update of the new Meeting Task Force and procedures (Hilary Neckles)
 - Fitting in talks
 - Satisfied poster presenters
 - Preliminary results
 - Intermix of students and professionals
 - 15 minute slots
 - Incorporated IGNITE
 - Stick with meeting length (no longer meeting or concurrent sessions)
 - Long poster session, 3x3 competition
 - Plenty of interaction time (did not eliminate socials)
 - Eliminating banquet? (add question on evaluation)
- Fall Meeting in Avery Point, CT hosted by Jamie Vaudrey
- Vacancy in the student member slot
- Suggestion of small research grants (Alan)
 - Outside of larger fellowships, small grants not widely available
 - Invoke Bernie McAlice, NEERS should not be in the funding business
 - Student endowment doesn't cover current awards, never mind grants
 - Fundraising specifically for this purpose
 - Have to come up with way of selecting people in unbiased way
 - List of funding sources on the website
- LIS Citizens Summit had live-tweeting
 - Did it at CERF (social media committee)

- o Something a student rep could take on
- o Free WiFi at venues would be ideal

Finished at 6:11pm